**Job Description**

**Job Title:** Shepherd Leader

**Reports to:** Stewardship & Growth Elder

**Purpose:** To Coordinate all shepherding activities

**Primary Responsibilities:**

1. Be a Shepherd to the Shepherds
2. Ensure that Shepherds know and are carrying out their responsibilities
3. Address any problems that arise with the above
4. Randomly assign members (families) to a Shepherd and make sure every member and regular visitor has a Shepherd.
5. Make sure everyone in a group knows who is in their group (Send out a list of the Shepherd Groups).
6. Generate a monthly activities report.

Note - Groups will be reorganized on a yearly basis.

Shepherds will be encouraged to continue in their position for two years.